



TO: **Applicants** for the Alpha Sigma Lambda Scholarships

FROM: Dr. Regis Gilman, Executive Director

RE: 2019-2020 Scholarship Application Information

### **WHO MAY APPLY?**

Adult students who are attending an institution that currently has an active Alpha Sigma Lambda chapter and who have achieved the following criteria (**Student does not have to be a member of the local Alpha Sigma Lambda chapter to apply**):

- Completed 24 semester hours (36 quarter hours) of graded coursework at this institution. (**Not including transfer hours, assessment hours, CLEP credit and the like and not including any courses in which the student is currently enrolled**).
- Achieved a grade point average of **3.2 on a 4.0 scale** on all work taken at this institution
- Is enrolled in an associate's or a baccalaureate degree program at this institution
- Has a financial need for assistance to complete their degree

### **NUMBER OF AWARDS:**

- Thirteen \$3500.00 scholarships open to students from any chapter institution.

### **APPLICATION EVALUATION CRITERIA:**

- Scholarship
- Leadership
- Personal statement
- Faculty recommendation
- Financial need

### **DEADLINE:**

**Check with the ASLHS Chapter Councilor at your institution for the date by which that person must have your completed packet for forwarding to the Home Office.**

**Only Chapter Councilors may forward application packets to the Home Office after verifying your GPA, completed hours at the institution, and other required information. You may not forward your own packets. Packets received in this manner will be void.**

**The chapter councilor will submit the completed application postmarked no later than April 26, 2019 to the ASLHS home office.**

## ALPHA SIGMA LAMBDA

### APPLICATION INSTRUCTIONS TO STUDENTS

An application packet must include the following:

1. The scholarship application form (typed or printed in black ink)
2. A current official transcript of your academic work, in a sealed envelope or submitted to [alsiglam@eiu.edu](mailto:alsiglam@eiu.edu) electronically through your institution.
3. A letter of recommendation from a faculty member at the institution where you are currently enrolled.
4. A personal statement no longer than two typed pages.
5. A cover sheet completed and signed by the ASLHS Chapter Councilor at your institution.
  - **Use only paper clips, no staples.**
  - The faculty recommendation must be on official university letterhead or submitted electronically from an .edu email address upon the request of the applicant.
  - Use only the forms provided in this packet.
  - Missing items or materials submitted in other formats will result in disqualification.

Notification of awards will be once the scoring process is complete.

**Submit a collated copy of the application to the Alpha Sigma Lambda chapter councilor at your institution.** Allow sufficient time for review, verification, and submission with a postmark **no later than the designated date.**

### 2019-20 SCHOLARSHIP GUIDELINES

#### 1. Principles

- a. Grants will be made to adult students in continuing higher education based on scholarship, leadership, the clarity and content of their personal statement, strength of recommendation, and need.
- b. Funds will be disbursed to the student and made payable to the student and the university/college
- c. Maximum award per individual will be determined each year.

#### 2. Non-Discrimination Policy

No applicant will be denied eligibility for a Scholarship based on race, color, religion, sex, sexual orientation, gender identity, gender expression, age, national origin, disability unrelated to program performance, veteran status or genetic or family medical history.

#### 3. Conflict of Interest Policy

No relative or member of the household of any Alpha Sigma Lambda Society Director or Member of the Selection Committee will be eligible for a Scholarship.



**ALPHA SIGMA LAMBDA**  
**FACULTY RECOMMENDATION**

**Student:** Please complete the information requested below and then give this page to a faculty person who has agreed to write a recommendation in support of your application for an Alpha Sigma Lambda Scholarship. Faculty recommendations are an important part of the selection/review process so consider carefully which individual to ask for a recommendation.

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

(Optional) I hereby waive whatever rights of access I may have to this confidential recommendation as provided in the Family Educational Rights and Privacy Act.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

**Faculty:**

The student who has given you this form is applying for a scholarship from Alpha Sigma Lambda, the Honor Society for Nontraditional Students in Higher Education. This scholarship selection process is highly competitive since approximately 100 applications will be received and only thirteen (13) scholarships can be awarded. Your recommendation and comments about this student are critical to the selection committee.

Please use official university stationary for your letter and include your complete address, title, and telephone number. When completed, the recommendation letter should be given to the student for inclusion in the application packet. Upon the request of the applicant, the letter may be submitted electronically from an institutional email account to [alsiglam@eiu.edu](mailto:alsiglam@eiu.edu).

Your enthusiasm and comments are of paramount importance to the applicant. To help you focus your comments, we have provided a list of some characteristics for your consideration. We do not expect you to address all topics listed below, however we thought that a list might be of some assistance.

- Personal qualities and challenges
- Overall promise as a student and graduate
- Appraisal of the student's commitment to completing their degree
- Career potential
- Knowledge of special achievements or circumstances overcome
- Leadership
- Service to community
- Attitude/Commitment
- Personal management skills
- Communication skills
- Scholastic effort
- Financial need

Thank you for taking the time to assist this student in their quest for a scholarship.

**ALPHA SIGMA LAMBDA**  
**REVIEW GUIDELINES**

**Application Review Criteria**

Scholarship\* based on grade point average for hours graded and earned as follows:

3.20 – 3.399	1 point
3.40 – 3.599	2 points
3.60 – 3.799	3 points
3.80 – 4.0	4 points

\*plus 1 point if you have been inducted into Alpha Sigma Lambda

\*plus 1 point for 60 semester or 90 quarter hours or more, graded and earned at the current institution

Personal statement (1 to 10 points)

- academic achievements
- career aspirations
- personal observation
- financial need
- leadership activities
- description of activities

Recommendations by faculty (1 to 5 points)

- appraisal of personal qualities/challenges
- appraisal of overall promise as a student and graduate
- appraisal of student's commitment to completing their degree
- appraisal of overall promise to their chosen profession
- personal observations/comments

The recommendation might include the following observed behaviors by the faculty member:

- Leadership
- Service to Community
- Service to College/University
- Attitude/Commitment
- Personal Management Skills
- Communication Skills
- Scholastic Effort
- Financial Need, Personal Qualities, Challenges

Total points for each applicant compiled from all members of the Selection Committee will be compared. The thirteen highest totals will qualify for the scholarships. Decisions by the Selection Committee are final.